

**Regular Meeting  
Town of Preston  
February 6, 2017**

The regular meeting was called to order by Commissioner Doug VanDerveer at 7:00 p.m. Also present were Commissioners, Gary Waltemeyer, Nelson Anderson and Kathleen Barry and Town Manager Stacey Pindell. Attendance:, Connie Connolly, *Star Democrat*, Dale Whitley, Matthew Andrew, Walter Palmer; Lt. Ron Dixon Philip Broussard, Ellery Adams, Frank Thomas, Robert Lorenz, Bill Willis, Maria Moxley, Stephanie Dalton, Dave Dalton, Steve Hildenbrand.

Kathleen Barry, newly elected Commissioner, was sworn in by Doug. She is filling the unexpired term of Jerry Stallings.

Gary made a motion to approve the minutes of the previous meeting as presented, seconded by Nelson and unanimously approved.

**Police Report:** Doug read the month Police Report: (Lt. Ron Dixon was present later in the meeting to answer any questions.)

- 125 hours assigned with a total of 25 assignments
- 104 calls for service
- 0 reports taken
- 31 traffic stops
- 36 total traffic violations – citations and warnings – 2 – 33 – SEROS 0 – must appear 1

**Public Works Report:** Dale submitted the following report for January, 2016

- Pumped 1,499,200 gallons of water
- Discharged 3,186,850 gallons of wastewater
- We cleaned leaves from drainage pipes that were clogged
- Pumped down an abandoned lift station at the sewer plant and checked the inflow pipe and found that it was blocked and unusable at this time. We also repaired a door at the sewer plant and we removed a pipe from what appears to be an abandoned well. We will investigate further.
- We cleaned approximately 700 feet of sewer main
- Cleaned the pumping station next to the post office. In the process we had a pump get clogged and damage an overload relay that had to be replaced. We also had a float go bad on the same station. However we had one in stock and were able to replace it the same day.
- Took down all Christmas decorations on Main St. and removed the extension cords and plugs from the tree at the school. We have not removed the lights from the tree yet.
- Replaced the landscape timbers at the playground after the new equipment was installed and before the mulch was put down. We also installed 90, 30 inch pins in the timbers to anchor them in place and keep them from moving.

- We had a snowstorm this month and we came in to push snow and clear parking lots and sidewalks at town hall. Afterward we had to repair the shift lever in the gator and replace a light on the plow. We also installed a revolving light on the gator for safety.

**Administrative Report:** Stacey submitted the following report for January, 2016:

- Responded to phone/visitor inquiries
- Sent out violation notices for David George
- Prepared and mailed tax documents to Commissioners, employees, and vendors
- Prepared and mailed/filed tax documents to the IRS, State of Maryland, and Social Security Administration
- Prepared and mailed late notices for water/sewer
- Email and calls with AECOM regarding design of WWTP
- Processed:
  - water/sewer payments
  - real estate taxes
  - accounts receivables
  - accounts payables
  - building permits
  - daily mail
  - deposits
  - payroll
  - bank statements
- Worked with contractors, residents and building inspectors regarding building permit applications
- Corresponded with the following:
  - webmaster regarding website updates
  - David George referencing resident code violations
  - C. C. Sheriff's Department regarding a residents complaint
  - C. C. Tax Office regarding filing of deeds, outstanding monies owed to the town
  - Various title companies for monies owed to the Town
  - Verizon representative regarding polls throughout town
  - Ed Jones regarding water/rate study
  - Accountant regarding a tax filing question

**Planning & Zoning Report:** Bob Lorenz reported there was no meeting in January.

**New Business:**

Resolution No. 01-092017

A Resolution setting a tentative implementation schedule for the upgraded sewer projects was presented and reviewed. The schedule was prepared by AECOM. A copy is attached to the minutes of record. Kathleen made a motion to adopt Resolution No. 01-

092017, second of Gary and a majority vote, the Commissioners adopted the Resolution setting out the proposed timeline for the sewer project construction.

Bills for Approval – A motion was made by Gary, seconded by Nelson, and a unanimous vote to accept the bills as presented.

Sale of ammunition was discussed at the last meeting. The County was offered to buy it, but they were not willing to pay for the ammunition. Ammunition cannot be returned to the dealer; other dealers will not purchase. Nelson made an offer to sell the three cases of 45 millimeter ammunition at \$100.00 per case; Kathleen seconded; Gary abstained; motion carried.

Ellery Adams had presented a letter to the Commissioners regarding water and sewer rates for his nine unit building. There was a lengthy discussion between Mr. Adams and the Commissioners. The Commissioners stated there is a rate study being conducted and until that is complete there will be no changes in the rates. Attorney Palmer prepared a letter to Ellery's attorney, Terrence Liff. A copy of Ellery's letter shall be included in the minutes of record.

Ed Quidas of the Lions Club submitted a letter stating the Lions Club would like to partner with the Town and its citizens and businesses to make the town more attractive, especially Main Street. He asked that a questionnaire be circulated to Town residents. The survey shall be included in the next quarterly water bill.

Adjournment. On a motion of Doug, second of Gary, and a unanimous vote, the meeting was adjourned at 7:27 p.m.

Respectfully submitted,

Carol Steffy