

**Regular Meeting  
Town of Preston  
June 6, 2016**

The regular meeting was called to order by Jerry Stallings at 7:00 p.m. Also present were Commissioners Doug VanDerveer, Robert Stacey, Gary Waltemeyer and Town Manager Stacey Pindell. Attendance: Dale Whitley, Captain James Hennig, CCSD, Steven Hildebrand, Robert Lorenz, Dawn Becker, Russell Dukes and Stephanie Dalton.

**Meeting minutes:**

Gary made a motion to approve the minutes of the previous meeting as presented, seconded by Doug and unanimously approved.

**Police Report for May 2016** was read by Captain Hennig:

- 125 hours assigned with a total of 25 assignments
- 99 calls for service
- 5 reports taken
- 32 traffic stops
- 52 traffic violations
- 2 Total Arrests
- 14 Citations; 38 warnings

**Public Works Report for May 2016:** Dale presented his report:

- Pumped 1,796,300 gallons of water
- Discharged 2,864,684 gallons of wastewater
- Installed the park sign that shows a map of the area after we refurbished it.
- Installed a rebuilt regulator on the chlorine gas feed at the sewer plant.
- We also removed a counter from the building and installed a storage unit that was given to us.
- Had the flowmeter calibrated at the sewer plant.
- Installed a plug and switch for our sprayer on the gator.
- Replaced the blades and fuel filter on the ex-mark mower. We also replaced the battery in the Kubota mower.
- Replaced the battery for the light at the base of the flagpole in front of town hall.
- The chemical feed injection port at the water plant fell apart from corrosion. We had a new saddle to replace the one that deteriorated but we had to modify a compression corp to use until we got a regular one to install later that day.
- We also cut grass and sprayed weeds throughout the town all month.

**Administrative Report for May 2016:**

- Responded to phone/visitor inquiries/email
- Sent out violation notices for David George
- Completed proposed budget for upcoming fiscal year
- Prepared and mailed cut off notices
- Assisted the auditor with preliminary for the upcoming year end audit

- Prepared door hangers for unpaid water bills
- Placed ad for proposed budget
- Made changes to proposed budget and prepared for adoption
- Placed ad for full-time public works assistant; received applications

Processed:

- water/sewer payments
- accounts receivables
- accounts payables
- building permits
- daily mail
- deposits
- payroll
- bank statements
- corporation taxes

Corresponded with:

- Webmaster regarding website updates
- Walt Palmer regarding several legal matters
- Caroline County Tax Office regarding tax rates
- Caroline County Soil Conservation regarding 146 Main Street

**The Planning and Zoning** report was submitted at the work session. The report follows:  
Items reviewed:

1. We have reviewed section 39 pages 146 to 152 Commercial and Residential Development Design Guidelines of the Zoning code, as requested by the Commissioners. At the Town meeting of 2 May Mr. Palmer presented his draft of these revisions for the Commissioner to review. If the wordage is acceptable we recommend section 39.0 be rewritten reflecting these revisions.
2. The Douglas House / Junior Order/ Preston Council Etc. at 105 (154) Wright Street. The owner has decided to demolish the building and erect a pole building to store items from the house. Gene Harris will apply for a demolition permit and provide a drawing showing the location of the proposed building.
3. A strip of land 25'x261'on Maple Ave./Choptank Rd. in front of Choptank Transport is in question. It appears the County line and the Town line are not the same. This issue has been referred to the County and a surveyor will try to resolve this issue sometime in May.
4. Valero 233 Main Street - Most of the protective post have been knock over and/or missing along with the forestation signs. There are many tire ruts in the forestation area of the house in Tidewater Farms. The house 302 Tidewater Circle has been sold and is occupied. The restoration of the forestation area is an issue between Velero and the new owner of the house.

5. The empty lot at 146 Main Street at Lednum Ave. The developer/contractor has the approved drawings for the proposed house. Awaiting on the developer for the issuance of the building permit. The tentative location of the house has been staked out.

6. It was suggested at the Town meetings; there should be an update on the progress of the proposed sewer facility, also we should mention that the water/sewer rates are being revisited. Just for the public's information.

7. The porch at 230 Main Street is structurally unsound and may collapse at any time. It should be temporally supported as soon as possible before any one is injured or killed. Bushes have covered the entire front of the building including the front door. Not a pretty site for Main Street.

8 .P&Z would like to be included in any correspondence with the Town's code enforcer.

9. The Preston Gym will officially open on Saturday 14 May open house for the public. The Certificate of Occupancy (C of O) was issued by the Town on 4 May 2016.

10. FYI- It appears the consignment store, Junk in the Trunk, at Main and Chambers Streets is going out of business. Also the cupola on top of the park pavilion looks like it needs attention.

11.It suggested we should develop an ordinance concerning undesirable type businesses such as "adult", but not limited to just that type. Denton has such an ordinance in place.

### **Resolution:**

Resolution # 2016-0627 Budget for 2016-2017 was presented. There will be a Special Meeting at 6:30 on June 27 for adoption of the budget, which budget will become effective July 1, 2016.

### **Ordinance:**

Ordinance 2016-06062016 proposed amendments to the Zoning Ordinance Section 39 was presented.

### **New Business:**

Pay Bills for May 2016. On a motion of Doug second of Gary, and unanimously approved, the Commissioners voted to authorize payment of the bills as presented for May 2016.

Ordinance 2016-06062016 to revise the Zoning Ordinance Section 39. On a motion of Doug, second of Gary, the Commissioners voted to adopt the revisions as presented in Ordinance 2016-06062016.

Old Business:

Christmas Lights. Doug made a motion to buy the Christmas lights if the PTA does not come up with the funds, out of this year's budget. On a motion of Doug, second of Gary, and a unanimous vote, the Commissioners authorized the purchase of the lights as proposed.

Adjournment. On a motion of Doug, second of Gary, and a unanimous vote the meeting was adjourned at 7:30 p.m.

Respectfully submitted,

Carol Steffy, Town Clerk