

**Regular Meeting  
Town of Preston  
October 3, 2016 – 7:00 p.m.**

The regular meeting was called to order by Jerry Stallings at 7:00 p.m. Also present were Commissioners Doug VanDerveer, Robert Stacey, Gary Waltemeyer and Town Manager Stacey Pindell. (Nelson Anderson absent) Attendance: Dale Whitley, Robert Lorenz, Dawn Becker, Walter Palmer, and Phillip Broussard, Matt Andrew, Frank Thomas, Derek Simmons, and Connie Connolly Star Democrat.

**Meeting minutes:**

Gary made a motion to approve the minutes of the previous meetings as presented, seconded by Doug and unanimously approved.

**Swearing in of Election Committee member – Phillip Broussard**

**Swearing in of Planning & Zoning Committee member – Phillip Broussard**  
**The oaths were administered to Phillip Broussard to serve on the Election Committee and Planning and Zoning Committee.**

**Ordinance 09-262016 – 1<sup>st</sup> reading, water and sewer rates. Second reading will be November 7.** The Commissioners have reduced the minimum to \$124.50 for those using 5000 gallons or less. The Ordinance was read as revised.

**The Police Report** was presented by Lt. Baker:

- 126 hours assigned with a total of 256 assignments
- 126 calls for service
- 42 reports taken
- 26 traffic stops
- 40 traffic violations – citations and warnings – SEROS – must appear

**Public Works Report for September.** Dale presented his report:

- We pumped 2,082,800 gallons of water
- We discharged 2,470,967 gallons of wastewater
- We pumped down both contact chambers at the sewer plant and rinsed them out. We did them one at a time so we did not have to shut down the plant.
- We had a damaged storm grate repaired and we installed it back to where it should be.
- We repaired the garage door at the shop.
- We investigated two water complaints. One for bad taste, and one for low pressure. Both were beyond our control and we talked to the homeowner about it.
- We had an inspection at our water plant. I have not gotten the report yet.

- We had trouble with the chlorine feed at the water plant most of the month. Our injection was sporadic some of the time. We rebuilt the pump twice and that didn't solve the problem. We finally replaced the pump and everything is back to normal.
- We flushed hydrants throughout town all month.
- We repaired a water leak at the water plant.
- We read all the meters in town.
- We repaired a flat tire on the mower.
- We had two bad storms come through town this month. Both of them required us to clear storm drains throughout the duration of the event. When the storm grates are clear and the rain subsided the water dissipated quickly.
- We also cut grass and trimmed weeds all month.

### **Administrative Report for August:**

- Prepared and mailed water bills
- Responded to phone/visitor inquiries
- Completed additional paperwork for annual audit
- Prepared and printed newsletter for mail with the water bills
- Completed and filed for Highway User Fees
- Worked on GOCCP, police protection grant
- Attended flagging training
- Attended Planning & Zoning meeting
- Attended Fall 2016 Regional WIP Workshop
- Sent out violation notices for David George
- Sold boat ramp permits for Caroline County
- Processed:
  - Water/sewer payments
  - Real estate taxes
  - Accounts receivables
  - Accounts payables
  - Building permits
  - Daily mail
  - Deposits
  - Payroll
  - Bank statements
  - Worked with contractors, residents and building inspectors regarding building permit applications.
- Corresponded with the following:
  - Webmaster regarding website updates.
  - David George referencing resident code violations
  - Caroline County tax office regarding outstanding debt schedule for the Town.

**The Planning and Zoning** Committee met to discuss water and sewer rates. No report presented.

**New Business:**

Pay Bills for September 2016. On a motion of Doug second of Gary, and unanimously approved, the Commissioners voted to authorize payment of the bills as presented for September, 2016.

Donation to Preston Historical Society \$50.00 in memory of Helen Fletcher, also a memorial brick to be purchased, on a motion of Doug, second of Gary and a unanimous vote.

Adjournment. On a motion of Doug, second of Gary, and a unanimous vote, the meeting was adjourned at 7:30 p.m.

Respectfully submitted,

Carol Steffy, Town Clerk