

**Regular Meeting
Town of Preston
September 14, 2015**

The regular meeting was called to order by Commissioner Douglas VanDerveer at 7:00 p.m. Also present were Commissioners Nelson Anderson and Jerry Stallings and Commissioner-Elect Robert Stacey, and Town Clerk Carol Steffy. Attendance: Town Attorney Walter Palmer; Sarah Drury, Star Democrat; Lt. Ronald Dixon, CCSD; Bob Lorenz; Russell Dukes, PVFC; Steven Hildenbrand and Tom Dewey.

Swearing in of new Commissioner Robert Stacey. The Town held a Special Election on August 31, 2015 to fill the unexpired term of Robin Wooters. Mr. Stacey won the election. Chairman Doug administered the Oath of Office to Mr. Stacey, and he was duly seated.

Meeting minutes:

Jerry made a motion to approve the minutes of the previous meeting as presented, seconded by Nelson and unanimously approved.

Police Report:

- 125 hours assigned with a total of 25 assignments
- 148 calls for service
- 9 reports taken
- 54 Traffic stops
- 69 traffic violations – 19 citations and 49 warnings –1 SEROS -2 must appear

Public Works Report for August 2015:

- Pumped 2,225,300 gallons of water
- Discharged 2,539,701 gallons of wastewater
- Repaired a broken pipe at the sewer plant
- Installed a new mixer motor in the de-chlorination tank at the sewer plant
- Pumped down the contact chamber and the weir and the discharge tank and cleaned them
- Trimmed most of the trees at the park
- Repaired the mower several times
- Repaired a broken hose on the sewer cleaning machine
- Replaced a meter at 118 Main St. that had quit working
- Installed a new meter, meter pit and shut off valve to replace one that was removed from inside at 129 Maple Ave
- Had a switch go bad at the #2 well that was just installed. We had a contractor come in and replace it
- Put the bush hog mower on the tractor and worked down at the sewer plant cleaning up the area
- Repaired the light at the welcome sign
- Put out late notices for overdue water bills
- Shut off the water to two customers

- Cleaned the manhole at the lagoon
- Cleaned approximately 800 feet of sewer mains
- Also cut grass and sprayed weeds throughout town all month

Administrative Report for July 2015:

- Responded to phone/visitor inquiries/email
- Sent out violation notices for David George
- Prepared agendas, attended meetings, prepared minutes
- Special Election work, including posting results
- Provided electricity history to GE Solar for their study
- Copied correspondence for Commissioners

Processed:

- water/sewer payments
- accounts receivables
- accounts payables
- building permits
- daily mail
- deposits
- payroll
- bank statements

Planning & Zoning Report for July, 2015:

- 146 Main – project is at a standstill
- The Comprehensive Plan is under review for an update to the 2005 Plan.
- Proposed revisions to Section 146 to 152 of the Planning and Zoning Code have been submitted to the Commissioners
- Pharmaceutical Production Facility – the Solicitor is preparing an ordinance update, similar to the Clinic Ordinance 2015-0126
- Kathleen Barry is working on a grant from the Maryland Department of Natural Resources Program Open Space for the Town Park.
- Bob submitted a letter recommending approval of the proposed gym at 215 Railroad Avenue.

Ordinance:

First Reading of Ordinance 2015-0914, regarding Marijuana Growing Facility, Sections 19.01, 23.02 and 24.02. The Ordinance will be placed on the October 5 meeting agenda.

Unfinished Business:

Code Administrator Agreement. The Commissioners voted to enter into an agreement for Code Administration Services with David George trading as PMC for a three year term at a rate of \$24.75 per hour on a motion of Jerry second of Nelson and a unanimous vote.

MDE Consent Order. On a motion of Jerry, second of Nelson and a unanimous vote the Commissioners voted to approve the MDE Consent Order as revised (\$5,000.00 fine amount).

AECOM Proposal. On a motion of Jerry Stallings, second of Nelson, and a unanimous vote the Commissioners voted to accept the proposal of AECOM for the engineering work as outlined in their written proposal at a budgeted cost of \$56,500.00.

Preston Gym to relocate to the Cold Master building at 215 Railroad Avenue. The Planning and Zoning Chairman presented their review comments in a letter dated August 15 2015.

As previously stated, the Commissioners are in full support of this proposal of Preston Gym, as outlined by Planning and Zoning.

New Business:

Pay Bills for August 2015. On a motion of Jerry, second of Nelson, and a unanimous vote, the Commissioners approved payment of the bills for August 2015.

Newly-elected Commissioner Robert Stacey was welcomed by Doug.

Walter Palmer noted a lot of work was put into the MDE consent order both in the reduction of the payment required as well as the time extension. He commended the work of Manager Stacey and the AECOM representatives, and noted there was a spirit of cooperation from the MDE officials.

Adjournment - Meeting was adjourned at 7:30 p.m. on a motion of Jerry, second of Robert.

Respectfully submitted,

Carol Steffy, Town Clerk