

**Regular Meeting
Town of Preston
July 6, 2015**

The regular meeting was called to order by Commissioner Douglas VanDerveer at 7:00 p.m. Also present were Commissioners Jerry Stallings, Robin Wooters, and Town Clerk Carol Steffy. Attendance: Town Attorney Walter Palmer; Katie Willis Star Democrat; Lt. Ron Dixon, CCSD; Bob Lorenz; Maria Moxley.

Meeting minutes:

Jerry made a motion to approve the minutes of the previous meeting as presented, seconded by Robin and unanimously approved.

Police Report:

- 135 hours assigned with a total of 27 assignments
- 141 calls for service
- 3 reports taken
- 41 Traffic stops
- 48 traffic violations – 13 citations and 34 warnings –1 SEROS -0 must appear

Public Works Report for June, 2015 was read by Jerry:

- Pumped 2,372,300 gallons of water
- Discharged 2,597,842 gallons of wastewater
- Had a water leak in front of 101 Sunset that we could not repair ourselves. We called in a contractor that specializes in repairing bad leaks in large pipe. We were able to get the leak stopped by removing a valve from the system and installing a piece of pipe in its place. We may have to install a valve later on.
- Had to have a fire hydrant moved back from the road on Main St. We also had to move a shut off valve for 147 Main St. We later found a sewer cleanout that should have been moved however the state would only allow us a few hours to get the project done. This was not enough time. We will have to dig the area up later to complete the job.
- Had a contractor install a new pump, motor and check valve at our #2 Well. We have not gotten back our test results yet so it is not in service at this time. However preliminary tests look very good.
- Repaired a water leak on Car-o-Lin Ct.
- Repaired a chlorine leak at the water plant.
- Repaired a leak at our chlorine line at the sewer plant.
- Repaired the mower.
- Read all the water meters in town.
- Cut grass and trimmed and sprayed weeds throughout town.

Administrative Report for June, 2015:

- Responded to phone/visitor inquiries

- Sent out violation notices for Cary Malkus
- Contacted Andy's Lawn Service to have two lots mowed
- Completed new budget year rollover
- Mailed newsletter and Annual Drinking Water Quality Report with water bills
- Responded to request for information Chesapeake Employers re: B. Jenkins Job description
- Spoke with Chris Rogers, AECOM, regarding status of Feasibility Study.
- Placed ad for part-time public works assistant
- Contacted Jones Boys for Concert in the Park event
- Worked with accountant to perform year end transfer
- Attended mandatory Annual Retirement Coordinator Meeting

Processed:

- water/sewer payments
- accounts receivables
- accounts payables
- building permits
- daily mail
- deposits
- payroll
- bank statements

Corresponded with the following:

- Webmaster regarding website updates
- Walt Palmer regarding Lease Agreement for Old Town Hall
- Contacted Caroline County Sheriff's Department regarding Police Department alarm
- Corresponded with municipal representatives regarding CCAM dinner.

Planning & Zoning Report for June, 2015:

Items reviewed:

1. Sidewalk at (Crumbs Cup Cakes) Heritage Investment- 147 Main Street - On 29 May 2015

a pre construction meeting was held. It was determined work on the sidewalk will start on Tuesday 9 June also the existing fire hydrant had to be moved. The hydrant was moved on 8 June. The sidewalk work rescheduled for Monday 15 June by the contractor.

2. Repairs to the sidewalks on Main Street. (empty lot opposite the Auto body Shop north side of Main Street) No response to date from PAG. It's now up to the commissioners to make this happen, or not happen.

3. The empty lot at 146 Main Street, at Lednum Ave. One set of house drawings were submitted on 8 June and reviewed. We will need two more sets of house drawings and three site drawings before the final permit can be issued.

4. Renovations have been completed at the Sea Food take out store next to Verlo/Subway store and it's opened for business. The building address must be posted and also on the Verlo store. All commercial buildings must have the address posted, at least 6 inches tall, a requirement by the State and the fire marshal.

5. The future 2015 Comprehensive Plan is being up dated from our 2005 Comp plan. It will include the Septic Tier mapping that has yet to be developed.

6. Mike's Corner Store- Main Street at Harmony Road - The exterior of the building has recently painted a very bright orange. In the opinion of P & Z the color is unacceptable and is not compatible with its surroundings. It certainly not compatible with 147 Main Street,

the Methodist church, or the new historical building. See P &Z Code para. 39.0 starting at page 146, and Signs para. 8.02 page 11. On 8 June the Historical Society met for their regular meeting. The subject of color of Mikes store was mentioned. Not one person spoke in favor of it to put it mildly. Approx, 30 to 35 members were present.

7. A request has been made by Choptank Transport (a company outside the corporate limits of Preston) to connect into the Town's sewage system, plus a future 9,000 sq.ft. addition (90'x100' building) and adding approx. 100 to 125 employees to their present employees. At this time we do not know the connected load now and in the future.

The lagoons cannot be expanded as mandated by the State. According to the MDE report of 16 March 2015 we have 9500 GPD capacity or hook ups for 38 homes (250 gallons per house) The Town has 147 buildable lots. The State is encourage towns to build within town limits (using buildable lots) to eliminate urban sprawl. This means when the present lagoons reaches its capacity (38 homes) the remaining buildable lots 109 are no longer buildable, therefore the Town cannot grow and the remaining (109) buildable lots are worthless.

The commissioners voted to allow Choptank Transport to hook into the Town's sewer system.

(Town minutes dated 4 May 2015 new business) We ask the question why wasn't a public meeting called for to discuss the pro's and con's of the sewer connection issue and how it affects the Town's limited resources and growth?

8. The Commissioners requested P&Z revisit section 39 pages 146 to 152 of the P&Z code. It is currently being reviewed by members of P&Z.

9. Sprinklers for houses we do not if we can opt out and if not what is the date it takes affect.

10. Mark Murphy has resigned from P&Z due to personal reasons. His house up for sale now. His input will be greatly missed. We now need two new members to bring to five members.

Unfinished Business:

Approve one-time Donation to Preston Historical Society in the amount of \$500.00

On a motion of Robin, second of Jerry, and a unanimous vote, the Commissioners approved a one-time donation to the Preston Historical Society in the amount of \$500.00.

New Business:

Pay Bills for June 2015. On a motion of Jerry, second of Robin, and a unanimous vote, the Commissioners approved payment of the bills for June 2015.

Approve entering lease agreement for rental of old Town Hall with Terri Golden, Going Coastal. On a motion of Robin, second of Jerry, and a unanimous vote, the Commissioner approved entering into a lease agreement as presented to rent the old Town Hall at \$350.00 per month to Terri Golden.

Jerry reminded those present of the 3rd annual food and school supplies drive. Also July 25 is the next Concert in the Park. Preston is hosting the July CCAM meeting at the Fire Hall. Chris Adams, Delegate, will be speaking, and will be discussing the new sprinkler system requirements.

Robin mentioned that there was a great turnout for the Jones Boys concert, that it was a good concert.

Mr. Palmer stated the ordinance amendment to address the marijuana growing will require additional time. He wishes to discuss the MDE consent order with the Commissioners during the work session.

Adjournment - Meeting was adjourned at 7:35 p.m. by a motion made by Jerry, seconded by Robin, and unanimously carried.

Respectfully submitted,

Carol Steffy, Town Clerk