

**Regular Meeting  
Town of Preston  
April 6, 2015**

The regular meeting was called to order by Commissioner Douglas VanDerveer at 7:00 p.m. Also present were Commissioners Jerry Stallings, Gary Waltemeyer, Nelson Anderson, Robin Wooters and Town Manager Stacey Pindell. Attendance: Town Attorney Walter Palmer, Andrew Sharp Star Democrat, Steven Hildebrand, Lt. Donald Baker, CCSD, Al Turner, Cindy Evey, Mark Prouty, Chris Rogers, Dale Whitley and Bob Lorenz.

Jerry made a motion to approve the minutes of the previous meeting as presented, seconded by Nelson, and unanimously approved.

**Swearing in of Board of Elections member:**

President Doug administered the oath of office to the Election Board member, Cindy Evey.

**Police Report:** Lt. Donald Baker presented the Police Report for March 2015.

- 135 hours assigned with a total of 26 assignments
- 115 calls for service
- 1 report taken
- 94 Traffic stops
- 130 traffic violations – 30 citations and 95 warnings –5 SEROS -0 must appear

**Public Works Report for March, 2015** was read by Nelson:

- Pumped 1,621,900 gallons of water
- Discharged 2,946,369 gallons of wastewater
- Changed the location of the quick connect couplings we installed after complaints from Fire Co.
- Dug up and repaired a wire that had shorted out at the welcome sign.
- Had several power outages that caused our chemical feed pump to lose prime. We re-primed the pump and will look into a new check valve that will hold for a longer period of time.
- Had the effluent meter calibrated at the sewer plant
- Had to help plumbers with water shut offs at homes with frozen and broken pipes
- Had a chlorine leak at the sewer plant that we repaired.
- Cleaned the sewer pipe between the shop and Southern States several times
- Cleared snow throughout town a couple of times.
- Read all the meters in town.

**Administrative Report for March, 2015:**

- Worked with contractors, residents and building inspectors regarding current building permit applications
- Prepared and mailed water/sewer bills

- Met with representatives from Chesapeake Employers Insurance regarding safety plan
- Met with David Dahlstrom from Md. Department of Planning regarding Comprehensive Plan
- Met with Md. Department of Environment regarding violations
- Coordinated Preston's Easter Egg Hunt event
- Scheduled bands for 2015 Concerts in the Park
- Advertised for town election
- Processed:
  - water/sewer payments
  - real estate taxes
  - general accounts receivables
  - accounts payables
  - building permits
  - daily mail
  - deposits
  - payroll
- Responded to phone/visitor inquiries
- Sent out violation notices for Cary Malkus
- Made copies of flyers for Parks & Recreation events and mailed with water bills
- Corresponded with the following:
  - webmaster regarding website updates
  - various Title Companies who were doing real estate settlements regarding monies owed to the Town
  - Caroline County Humane Society regarding dog tag sales
  - Delmarva Power regarding LED lighting grant
  - Town attorney regarding MDE violations
  - AECOM/URS regarding MDE

**Planning & Zoning Report for March, 2015:**

No meeting; no report.

**New Business:**

- A motion was made by Jerry to accept the bills as presented, seconded by Nelson and unanimously approved.
- A motion was made by Gary to enter into the Franchise Agreement with Comcast for cable service within the Town, seconded by Jerry, and unanimously approved, provided there are no franchise fees being charged.
- A motion was made by Gary to apply for funds for a feasibility study from the Maryland Department of Environment Grant agreement for Biological and Enhanced Nutrient Removed, seconded by Jerry and unanimously approved.

Robin thanked Stacey for planning and running the Egg Hunt on April 4.

Jerry mentioned the concert series planned, as well as the school supply and food drive to be held again this year.

Gary also thanked Stacey for her work on the Egg Hunt and scheduling the bands for the concert series in addition to her regular duties.

Doug mentioned that although Stacey has done a great job filling in, we are still looking for a volunteer to run the Park and Recreation program.

Public Comment:

Bob Lorenz mentioned the demolition permit, that they are proposing changes to the permit, and also that an ordinance be drafted to provide for fines should the requirements not be met.

Walter Palmer mentioned that on April 27<sup>th</sup> there will be a meeting of the County Historical Society and the topic is how Preston got it's name. This is the same date as the Town's election, as well as the work session.

Mr. Palmer also mentioned that the MDE representatives were more interested in problem solving than they had been in the past, regarding the 2009 wastewater violation fines to be levied against the Town.

Al Turner from Choptank Transport was present to discuss the anticipated building expansion and plans for 120 more jobs. Choptank wishes to hook up to the water/sewer facilities for the addition to the Town, and asked for the Commissioners' help to get the required approvals.

**Adjournment** - Meeting was adjourned at 7:18 p.m. by a motion made by Gary, seconded by Jerry and unanimously carried.

Respectfully submitted,

Carol Steffy, Town Clerk

On April 6, 2015, at 7:25 p.m., Commissioners Doug VanDerveer, Nelson Anderson, Gary Waltemeyer, Jerry Stallings and Robin Wooters voted to go into an executive or closed meeting, under OMA Article 10-508(a)(7) to discuss a legal matter . A closed meeting was held April 6, 2015 at the Preston Town Hall, from 7:25 p.m. to 8:53 p.m. Commissioners Doug VanDerveer, Nelson Anderson, Gary Waltemeyer, Jerry Stallings and Robin Wooters, Stacey Pindell, Walter Palmer, Dale Whitley, Mark Prouty and Chris Rogers were present. The meeting was closed under OMA Article 10.508(a)(1) to discuss a legal matter . The Commissioners agreed to enter into a Consent Order with Maryland Department of the Environment. The meeting was adjourned at 8:53 p.m. On April 6, 2015, at 8:53 p.m., the regular meeting was reopened by Commissioners Doug VanDerveer, Nelson Anderson, Gary Waltemeyer, Jerry Stallings and Robin Wooters and the regular meeting was adjourned at 8:53 p.m.

