

**Regular Meeting
Town of Preston
October 5, 2015**

The regular meeting was called to order by Commissioner Douglas VanDerveer at 7:00 p.m. Also present were Commissioners Nelson Anderson, Jerry Stallings and Robert Stacey, and Town Clerk Carol Steffy. Attendance: Katie Willis, Star Democrat; Cpt. James Henning, CCSD; Russell Dukes, PVFC; Steven Hildenbrand, Kathleen Barry, Robert Steenken, Mark Briner.

Meeting minutes:

Jerry made a motion to approve the minutes of the previous meeting as presented, seconded by Nelson and unanimously approved.

Police Report was presented by Captain Henning.

- 130 hours assigned with a total of 26 assignments
- 150 calls for service
- 4 reports taken
- 50 Traffic stops
- 65 traffic violations – 8 citations and 53 warnings –4 SEROS -0 must appear

Public Works Report for September 2015

- Pumped 2,223,900 gallons of water
- Discharged 582,582 gallons of wastewater
- Shut down the sewer plant for 20 days because of a spike in the oxygen demand in our discharge.
- Cleaned the pumping station by the post office
- Cleaned about 1600 feet of sewer main
- Cut and repaired the sidewalk in front of 226 Main that was damaged when we repaired a curb stop for the home next door.
- Repaired the light at the welcome sign
- Dug up and removed the curb box and meter pit at 149 Main St. because the home was going to be demolished.
- Located and dug up and installed a new curb box and meter pit at 113 Main St. We used the parts from 149 Main rather than throw them away.
- Stocked the police department bathroom
- Repaired a water leak at 118 Maple
- Installed a canopy light at the pavilion for use during the last concert.
- Repaired a fire hydrant that was hit in front of the shore stop
- Located a missing manhole in the discharge line at the sewer plant next to the railroad tracks
- Repaired at stop sign that was knocked over
- Shut off the water to the Verizon building so they could repair a leak in their bathroom

- We went to an informal conference at the MOSH office in Easton to discuss citations for safety violations that were seen during an inspection in April. We were able to address all of their concerns and they consider the matter closed.
- Had a meeting with AECOM to discuss improvements to our sewer plant. It took quite a bit of time to get all the data ready for them. Hopefully we will get a report before the end of the year.
- Cut grass and trimmed weeds
- Read all the meters in town.

Administrative Report for September 2015:

- Responded to phone/visitor inquiries/email
- Sent out violation notices for David George
- Prepared agendas, attended meetings, prepared minutes
- Prepared and mailed water/sewer bills, newsletter insert
- Assisted TGM representatives in audit preparation
- Assisted in preparation for informal conference with OSHA
- Completed and filed grant for GOCPP, police protection
- Completed and filed for Highway User fees

Processed:

- water/sewer payments
- accounts receivables
- accounts payables
- building permits/demolition permit
- daily mail
- deposits
- payroll

Corresponded:

- With Three Penn Opera regarding Concert in the Park, issued payment
- With Maryland State Retirement regarding payroll withholdings
- Personnel and workers' compensation
- Rental of meeting room
- Rental of park pavilion

Planning & Zoning Report for September 2015:

- The future 2015 Comprehensive Plan is being updated from the 2005 Comp plan. It will include the Septic Tier mapping that has yet to be developed.
- The Commissioners requested P&Z revisit section 39 pages 146 to 152 of the Zoning code. It is currently being reviewed.
- Pharmaceutical Production Facility – Walt Palmer has prepared an ordinance on this issue.
- Bob will contact Kathy Markel of the Caroline Tourist Bureau to get tourism information that can be posted in the meeting room.

- Kathleen Barry has completed the grant to the Maryland Department of Natural Resources Program Open Space for the Town park, and is requesting \$130,026 for exercise equipment including ADA equipment, meditation garden, additional playground equipment, additional parking area, water fountains, and new signage.
- At the Commissioners meeting on September 14 the letter from P&Z dated August 15 was read by Doug VanDerveer recommending the acceptance of the Preston Gym to locate in the now vacant Coldmaster building at 215 Railroad Avenue. The Commissioners approved the request. The site is zoning industrial with a special non-conforming exception.

Ordinance:

Jerry read the Second Reading of Ordinance 2015-0914, regarding Marijuana Growing Facility, Sections 19.01, 23.02 and 24.02

New Business:

Pay Bills for September 2015. On a motion of Jerry, second of Nelson, and a unanimous vote, the Commissioners approved payment of the bills for August 2015.

Adopt Ord. No. 2015-914. Motion of Jerry, second of Nelson, to adopt Ordinance No. 2015-0914, amending Sections 19.01, 23.02 and 24.02.

Commissioner's comments:

Jerry mentioned that the County is requesting State Highway funds, and is including a request for funds for sidewalks on Main Street and Maple, the only state roads.

Nelson attended the Three Penny Opera concert in the Park, and he was please and impressed with their performance.

Public comments:

Mr. Steenken asked how Nagel Farm can discharge debris. Doug stated that the corn dust that comes out of the silos, they've been in business for a long time now. He also objected to their expansion some years ago. Doug reported that the expansion was within the ordinance requirements.

He also reported Backlanding Road is under water during rainstorms. Doug invited Mr. Steenken to attend the work session to discuss these items.

Adjournment - Meeting was adjourned at 7:25 p.m. on a motion of Jerry, second of Nelson.

Respectfully submitted,

Carol Steffy, Town Clerk