

**Regular Meeting
Town of Preston
April 7, 2014**

The regular meeting was called to order by Commissioner Doug VanDerveer at 7:00 p.m. Also present were Commissioners Nelson Anderson, Robin Wooters, Gary Waltemeyer and Town Manager Kim Gadow. Attendance: Russell Dukes, Steve Hildenbrand, Lieutenant Ron Dixon , Kathleen Barry, Deanne Harrison, Stacey Pindell, Andrew Sharp, Stephanie Quinta, Dan Franklin, Danny Morris, Jim Phelps, Mike Bradley, Ellery Adams, Sheriff Randy Bounds and Robert Lorenz.

Gary made a motion to approve the minutes of the previous meeting as presented, seconded by Nelson and unanimously approved.

Doug introduced Jim Phelps from the Preston Historical Society, Inc. Jim Phelps wanted to introduced himself and let everyone know that the Historical Society for Preston had been established and that they are just getting started. He also left some applications for those who would like to become a member.

Doug introduced Dan Franklin who is running for County Commissioner. Dan spoke briefly about his goals.

Police Report: Lieutenant Ron Dixon read the police report for March 2014:

- 120 hours assigned with a total of 24 assignments
- 113 calls for service
- 3 reports taken
- 88 traffic stops
- 105 traffic violations – 10 citations and 92 warnings – 3 SEROS – 2 must appear
- 1 arrest

Public Works Report: Nelson read the Public Works report submitted by Dale Whitley for March, 2014, who said the public works department:

- Pumped 2,113,400 gallons of water.
- Discharged 2,823,950 gallons of wastewater.
- Had pushed snow twice this month. This includes cleaning the sidewalks, parking lot and walking trail.
- Had replaced the batteries in the dump truck.
- Had patched holes on Main St., Chambers St., Lednum Ave., Railroad Ave. and Back Landing Rd.
- Had installed a newly painted welcome sign on Harmony Rd.
- Had repaired a water leak on Car-O-Lin Ct.
- Had scraped and graded the driveway to the sewer plant.
- Had a flat tire on the mower fixed.
- Had turned on water to the little league.

- Had installed 5 new speed limit signs on Lednum Ave. and Mill St.
- Had read all meters in town.

Administrative Report: Kim submitted the following report for March, 2014:

- Prepared and mailed water bills
- Worked with contractors, residents and building inspectors regarding building permit applications
- Had the copier serviced
- Responded to phone/visitor inquiries to include researching answers to their concerns/questions
- Sent out violation notices for Cary Malkus
- Worked on updating the Municipal Growth Element to correspond with changes in the comp plan
- Registered for MML Annual Conference
- Ordered prizes for P & R Easter Egg Hunt
- Updated election paperwork for the upcoming election
- Emailed election ad to be placed in the paper
- Attended LGIT's annual workshop
- Prepared the budget for the upcoming FY (awaiting Public Works wish list to complete the water/sewer section)
- Processed:
 - water/sewer payments
 - real estate taxes
 - accounts receivables
 - accounts payables
 - building permits
 - daily mail
 - deposits
 - payroll
 - bank statements
- Corresponded with the following:
 - Cary Malkus referencing resident code violations
 - C. C. Sheriff's Department about resident complaints
 - Various title companies, attorney's and real estate agents for monies owed to the Town
 - webmaster regarding website updates
 - Verizon representative regarding Verizon lease and property ownership
 - David Dahlstrom regarding the comp plan/MGE/WRE
 - Alarm Company regarding PD alarm
 - C.C. Tax office regarding monies owed to town on properties going to settlement

Planning & Zoning Report: Bob Lorenz submitted the following report for March 2014:

1. Sidewalk Crumbs Cup Cakes 147 Main Street –No progress. Have not heard from the surveyor or the contractor.
2. A letter was sent to Preston Auto Group atten. Dave Wilson concerning repairs to the side walks on Main Street, we have not received a response yet from PAG. It was mentioned the citizens should be reminded their sidewalks must be shoveled within 48 hours after a snowfall. Walt Palmer is working on ordinance for the reaffirming sidewalk responsibilities.
3. We received a copy of the “Draft Caroline County Septic Tiers Map”, which shows all the available map sections in the county, and another letter which explains the Tier system. Preston is an incorporated town all communications are with the State, not the County.
4. The Town emergency phone number and the Sheriffs phone number has been posted on the bulletin board outside the Town office. They are Caroline County Sheriff at 410-479-2515 the Town emergency number, water and sewer at 443-786-2590.
5. Four loose leaf bound copies of the revised P & Z code were left for us to review. It was agreed to put the title page in the code book on card stock and also the last blank page. Put the permit procedure sheet at the end of the code and date the page. Rosemarie volunteered to take copy of the code book home to read it over or proof it with her comments. At time we are not sure when the code will be put on-line.
6. Steve mentioned the lease with Verizon to place their equipment on the water tower was signed. There is a picture sent by Mike Pivec of Verizon showing what the shelter and fencing would look like. At the Town meeting Walt Palmer showed a site plan of the old fire house which indicates the property line being one foot from the building. The reaming property of parcel 94 belongs to the Commissioners of Preston.
7. 224 Main Street – A person requested what are the procedures involved in changing the present zoning of R-1 Residential to C-1 Neighborhood Commercial. This information was sent to them on 15 February. There are some issues that must be resolved by P & Z first if the person wishes to proceed with the zoning change.

The next P & Z meeting will be held on Tuesday 8 April 2014 at 7: pm.

The next Town work session will be held on Monday 24 March 2014 at 7: pm

The next Town meeting will be held on Monday 7 April 2014 at 7: pm

New Business:

- A motion was made by Nelson to accept the bills as presented, seconded by Gary and unanimously approved.

Robin mentioned the Easter Egg Hunt will be on April 12th at 10 a.m. She also mentioned that they are in need of volunteers for stuffing eggs on Thursday April 10th at 6:30 p.m. at the town hall meeting room.

Meeting was adjourned at 7:35 p.m. by a motion made by Gary, seconded by Nelson and unanimously carried.

Respectfully submitted,

Stacey Pindell