

**Regular Meeting  
Town of Preston  
February 3, 2014**

The regular meeting was called to order by Commissioner Nelson Anderson at 7:00 p.m. Also present were Commissioners Jerry Stallings, Gary Waltemeyer, Robin Wooters and Town Manager Kim Gadow. Attendance: Russell Dukes, Robert Lorenz, Steve Hildenbrand, Captain James Henning, Mike Bradley and Town Attorney Walt Palmer.

Jerry made a motion to approve the minutes of the previous meeting as presented, seconded by Gary and unanimously approved.

**Police Report:** Captain James Henning read the police report for January 2014, also there was a correction made to December's minutes. The correction is 28 warnings for December, not 18:

- 130 hours assigned with a total of 26 assignments
- 108 calls for service
- 5 reports taken
- 65 traffic stops
- 81 traffic violations – 17 citations and 62 warnings – 2 SEROS – 1 must appear
- 3 arrests

**Public Works Report:** Jerry read the Public Works report submitted by Dale Whitley for January, 2014, who said the public works department:

- Pumped 2,004,000 gallons of water
- Discharged 3,133,400 gallons of wastewater
- Has taken down all the Christmas decorations on Main St., put them back into the boxes they came in to help preserve them.
- Had installed three street signs and one speed limit sign that had been stolen the previous month.
- Had six reports of frozen pipes and four reports of burst pipes.
- Patched holes on Backlanding Rd. and Railroad Ave.
- Had repaired a yard on Main St. after a car accident knocked down a Street sign. When it was towed out there was a lot of dirt put on the roadway. Had cleaned it up and put it where it belonged.
- Had replaced a broken sewer cap on Sunset Blvd.
- Had serviced the town truck.
- Shut off water at three places this month.
- Had to come in twice after hours to respond to alarms at the towns pumping stations.
- Had cut down a tree at 300 Tidewater Circle that was damaging the sidewalk. They still have to remove the stump and try to repair sidewalk without replacing it.

- Two snowstorms covered the town streets this month. They were able to get the streets pushed open before dawn both times. Afterwards they cleaned the town parking lot before town hall opened and they cleaned all sidewalks that the town is responsible for.

**Administrative Report:** Kim submitted the following report for January, 2014:

- Set up for and attended CCAM Dinner
- Prepared and mailed tax documents to Commissioners, employees, and vendors
- Prepared and mailed/filed tax documents to the IRS, State of Maryland, and Social Security Administration
- Typed resolution for PW Mutual Aid Agreement
- Worked with contractors, residents and building inspectors regarding building permit applications
- Responded to phone/visitor inquiries to include researching answers to their concerns/questions
- Sent out violation notices for Cary Malkus
- Processed:
  - water/sewer payments
  - real estate taxes
  - accounts receivables
  - accounts payables
  - building permits
  - daily mail
  - deposits
  - payroll
  - bank statements
- Corresponded with the following:
  - Cary Malkus referencing resident code violations
  - Accountant regarding a tax filing question
  - C. C. Sheriff's Department about law enforcement compact
  - Various title companies, attorney's and real estate agents for monies owed to the Town
  - webmaster regarding website updates
  - Alarm company for trouble light on alarm in PD
  - MD Department of Budget and Management for signing onto benefits software
  - Harry Smith regarding maps for comprehensive plan
  - MSRA pertaining to a question they had
  - Andy Garey regarding the time we would need the firehouse open for the CCAM dinner
  - CUSI regarding 2 resident accounts
  - Chief Cox from Denton PD regarding the law enforcement compact
  - Jonestown resident referencing water issue
  - Tom Reynolds at MML referencing PW Mutual Aid Agreement
  - Representative from Verizon regarding Tower lease

- Office of the Attorney General's Office to inform them of OMA designees

**Planning & Zoning Report:** Bob Lorenz submitted the following report for January 2014:

1. Dollar General- To date no response from developer.
2. Sidewalk Crumbs Cupcakes 147 Main Street- Have not heard a word from Chris Waters –surveyor since he applied for the sidewalk permit. We decided the offset of the sidewalk was acceptable as a second choice, but the grass strip is totally unacceptable. The sidewalk could terminate at the utility / fire hydrant. There is no sidewalk beyond this point. It would be very expensive to relocate the utility pole and hydrant, and why?
3. The revisions to the P&Z code have been completed. Bob is proofing it now. It was decided to make eight copies in loose leaf form. One copy to each member of P & Z and one to the town manager, and the code will be put on line.
4. Comp. Plan-We have been informed the maps are currently being revised. When completed the Comp. Plan will be submitted to David Dahlstrom of MDP for his review and comments.
5. The Livery Stable 167 Main Street – To date no response from realtor
6. Mold on homes- Many homes in town have mold growing in the exterior siding which is distracting from the appearance of the house. Could Cary Malkus look into this? One of the worst is 108 Car o Lin Court. Also distracting from the Town's appearance is the trash piling up at the house across from the post office. Main St at Back Landing Road. (101 Back Landing Road) The trash has been there well over two months.
7. The property at Main and Maple (Norris Taylor) The Estate approached the commissioners if the Town would like to develop the property they can do so at their expense and then the Estate would lease it back to the Town. The site borders on two state highways. We are sure SHA will have their input including ingress and egress. P & Z recommends we do not pursue the Estates offer at this time.
8. The Commissioners, Doug Vanderveer, received a letter from FEMA dated 3 January 2014 re: Hazard Mitigation Plan Approval. It has been determined the Town of Preston is not in the flood plain area; therefore we are not obligated to conform to FEMA regulations.
9. The Town received a response from Tom Revelle of SHA concerning future sidewalk replacement/repair dated 27 Dec.2013. It appears SHA will not be directly involved in replacing sidewalks in the near future. P & Z suggests the Commissioners ask Preston Auto Group to repair any broken sidewalks on their properties on Main Street.
10. The Commissioners received a request from a developer to annex the property owned by the estate of Norris Taylor off of Sunset Blvd. approx. 15 acres and combine it with the approx. 15 acres in Town, for the purpose of building new homes. This would be similar to Tide Water Farms. A similar project was proposed for this combined site in 2006 for approx. 36 homes. If built in the County there would be many additional costs such as building permit \$20,000 vs. \$500, sprinklers vs. no sprinklers, upgraded septic system vs. town sewer, wells if permitted vs. town water to mention a few. The project in 2006 known as Sunset Estates was not approved because of storm water issues, lack of sewer allocations and others items. P & Z recommends we do not annex any additional land at this time.

11. We still need one more member to serve on the P & Z Board and one more new member for Zoning Board of Appeals.

**The next P & Z meeting will be held on Tuesday 11 February 2014 at 7: pm.**

The next Town work session will be held on Monday 27 January 2014 at 7: pm

The next Town meeting will be held on Monday 3 February 2014 at 7: pm

**New Business:**

- A motion was made by Gary to accept the bills as presented, seconded by Jerry and unanimously approved.
- The water tower lease agreement was discussed, and the commissioners agreed to do nothing at this time. They will wait to here back from Verizon.

Nelson opened the floor: Bob Lorenz made a suggestion about listing emergency contact information on our bulletin. Nelson said to put it on the next work session to discuss.

Meeting was adjourned at 7:40 p.m. by a motion made by Jerry, seconded by Gary and unanimously carried.

Respectfully submitted,

Stacey Pindell