

**Regular Meeting
Town of Preston
May 3, 2010**

The regular meeting was called to order by Commissioner Gary Waltemeyer at 7:00 p.m. Also present were Commissioner Bill Willis and Commissioner Shane Dickinson and Mimi Willis.

Attendance: Karen Phillips, Cathy Crowfoot, Theresa and Doug VanDerveer, Bob Lorenz, Harold Moxley, Amy and Nelson Anderson, Dennis Klotzer, Michelle Barry, Kathleen Barry, Chief Marcus Trise, Abby Andrews of the Times-Record, and Attorney Walter Palmer.

Commissioner Waltemeyer swore in Shane Dickinson, Doug VanDerveer and Nelson Anderson as new Commissioners.

Bill Willis nominated Gary Waltemeyer as President of the Commission, seconded and unanimously carried.

Gary then nominated Bill Willis as Vice-President of the Commission, seconded and unanimously carried.

Gary thanked Mr. Moxley, Michelle Barry and Peggy Dietrich for handling the election as members of the Election Board.

Gary also said Chief Trise wrote a letter of appreciation to the two Public Works employees thanking them for their assistance with traffic control during the Little League Parade.

Police Dept. Report: Chief Trise read his Police Dept. report:

- 26 calls for service
- 2 arrests
- 64 Citations
- 127 Business checks
- participated in the Preston Little League Parade. Dale and Chris helped out
- participated in the Preston Elementary Career Day
- today the new rule for the school crossing started. Gary said he would report on that.

Public Works Report: Commissioner Dickinson read the Public Works report submitted by Dale Whitley, who said he:

- hauled dirt to the rear of 290 Tidewater Circle to help divert stormwater runoff
- had an inspection of the water plant by M.D.E.
- changed several meters in town and repaired several damaged meter lids
- had the flowmeter at the sewer plant calibrated to comply with out permit
- helped with a water leak at the ballpark along with a bad leak on Hughlett St.
- installed drain pipes in the bathroom at the park along with electric and water service to the building, and painted the outside walls of the building
- repaired a street sign and fire hydrant at Main and Maple that was hit by a truck
- cut the park grass three times and sprayed the playground and town hall parking lot for weeds.

Administrative Report: Mimi gave her report as follows:

- processed bills for payment
 - calculated and mailed corporate tax bills
 - processed accounts receivable
 - worked on April 26, 2010 election
 - worked on Charter change for election. Edited registered voters roll
 - met with Board of Education regarding school crossing on April 28th
 - worked on annual report for LGIT renewal
 - worked on annual report for State Retirement
 - reconciled monthly bank statements
 - still working on budget, personnel appraisals and recommendations for raises. Need to set up public hearings May 24 and second reading June 7 and budget will be in effect by June 28th and able to take effect by July 1, 2010.
 - ordered additional letters for the signs
 - spoke with Mr. Coppage of S.H.A. He said that due to study on traffic on Payne Road last year, there will not be a right turn lane put in on Payne Road
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- processed 5 building permits
 - working on open enrollment for FY 2010-11 for health insurance

- worked with Scott VonDenBosch and Bob Lorenz to get contract set up
- set up purchase of new lawn mower for Public Works
- created a petition for Preston Collection Site
- prepared and tallied request for reimbursement from FEMA for winter storms
- had to rework Police State Aide report
- working with Census Bureau. prepared annual census report.
- still working on getting new Commissioners signature cards, codes, etc.
- visited Preston Ford to get info on new pick up truck for Public Works.

Ordinances: Commissioner Waltemeyer read the Ordinance for Budget Amendment for FY 2009-10, second reading. The first reading was April 5, 2010.

- This amendment will take effect May 24, 2010

Unfinished Business: Commissioner Waltemeyer said:

- the County is possibly closing the collection site. He said he put a petition out there last Friday and will leave it until next week and everyone needs to sign it. Mimi suggested everyone call Jack Cole of the Caroline County Commission at 410-479-0660 and tell him we need that site
- regarding the contract to complete the new building, Bill Willis made a motion to accept the contract, seconded and unanimously carried.
- Gary asked Bill to report on the meeting with the School Board concerning the school crossing guard. Bill said the Commissioners and Chief Trise, the Town Manager, and school Board representatives, Mr. Nagel and Mr. Jester, met and were very pleased with the terms of the agreement and progress. We agreed to work together cooperatively. The question of one or two crossing guards came up. The idea of a safety survey came up and Mr. Nagel agreed to perform the safety survey as soon as possible. The question of who would pay for the crossing guard was not addressed pending the safety survey results. The deadline to get the matter resolved is by the beginning of the school year in September. Gary stated Mr. Nagel said the cars should not be intermingled with the school buses and he would take care of that immediately.
- The park bathroom is waiting for a roof and the volunteers are ready.
- Mimi said she talked to Kim at Colonel Richardson High School and was told to forget the donation to this year's prom and she will get the request out earlier next year.
- meeting with M.D.E. is on hold until we hear from Mr. Pushkar.
- discussion of C.O.G. to dissolve to be held at next municipal dinner meeting.
- S.H.A. will not be installing a right turn on Payne Road.

New Business: Bill made a motion to pay the April, 2010 bills as submitted, seconded and unanimously approved.

- Gary then said public works needs a new truck. Their current one is 1994. Mimi said Jim Phelps gave a bid of approximately \$16,800. for a 2010 F-150 pick-up truck. She will ask him if he will accept \$7,000. payment this month out of this year's budget and \$10,000. out of next year's budget. Doug made a motion to purchase the truck from Preston Ford, provided they accept the \$7,000. payment now with the balance due in July, seconded and unanimously carried. Gary said the old truck could be sold for scrap or donate it.
- Gary said he has no problem with anybody speaking at meetings but who does have a right to speak? Guidelines need to be written. Bill said he believes it should be open and in the past anyone could be placed on the agenda to speak. Doug suggested a letter be sent to businesses stating they don't have a vote, but they have a voice and they can bring matters to our attention. Just be put on the agenda.
- Gary said it costs \$480.00 a year for mosquito control. Doug made a motion to pay the mosquito control provided that they do the entire town as required and as frequently as the do the County, seconded and approved.
- Gary said we need a volunteer for Planning and Zoning since one of the members became a Commissioner, Nelson Anderson.
- A dog park was discussed by Bill Willis. He will get Parks and Recs involved and perhaps we can get grants.

On Agenda:

Karen Phillips said the walking path condition is crumbling. Mimi said it is not in bad enough condition to have it blacktopped.

She also said the school egress went very smoothly, in less than 10 minutes. Gary said our Police Department will handle it this year and next year we hope to have a school crossing guard.

- Gary made a motion to go into closed session for personnel matters at 7:45 p.m., seconded by Bill, approved by all.
- The Commissioners returned from their closed session at 9:09 and reported no decisions were made except there will be a Budget Workshop on Monday, May 10, 2010.

Meeting was adjourned at 9:10 p.m.

Respectfully submitted,

Fran Johnson

On May 3, 2010, at 7:45 p.m., Commissioners Gary Waltemeyer, Bill Willis, Shane Dickinson, Doug VanDerVeer and Nelson Anderson voted to hold a Special Meeting to consider a motion to go into an executive or closed meeting, under OMA Article 10-508(a)(1)(i) and (ii), to discuss personnel matters. All five Commissioners voted for closure.

A closed meeting was held May 3, 2010 at the Preston Town Hall, from 7:46 p.m. to 9:08 p.m. Commissioners Gary Waltemeyer, Bill Willis, Shane Dickinson, Doug VanDerVeer and Nelson Anderson, Mimi Willis and Town attorney Walter Palmer were present. The meeting was closed under OMA Article 10.508(a)(1)(i) and (ii), to discuss personnel matters. No decisions were made, except there will be a Budget Workshop on Monday, May 10, 2010. The meeting was adjourned at 9:08 p.m.

On May 3, 2010, at 9:08 p.m., the Special meeting was reopened by Commissioners Gary Waltemeyer, Bill Willis, Shane Dickinson, Doug VanDerVeer and Nelson Anderson. Commissioner Waltemeyer advised no decisions were made except there will be a Budget Workshop on Monday, May 10, 2010 and the Special Meeting was adjourned at 9:09 p.m.