

**Regular Meeting
Town of Preston
October 5, 2009**

The regular meeting was called to order by Commissioner Ellery Adams at 7:00 p.m. Also present were Commissioner Bill Willis, Commissioner Robert Stacey, and Mimi Willis.

Attendance: Harold Moxley, Michelle Barry, Kathleen Barry, Gary Waltemeyer, Dennis Klotzer, Attorney Walter Palmer, Abby Andrews from the Times-Record, Mr. Lischner, Principal of Preston Elementary School, Mr. Jester from Board of Education Transportation Dept., and Chief Marcus Trise.

- The minutes of the previous meeting were approved as presented.

Public Works Report: Robert Stacey gave the Public Works report submitted by Dale Whitley, who said he:

- cut grass
- cleared out flooding at 290 Tidewater Circle.
- cleaned out manhole at the lagoon
- scraped and graded Division St.
- installed crusher run at the east pumping station
- replaced a light switch at the sewer plant
- replaced a meter at 157 Mill St.
- installed a new meter at 107 Fooks Ave.
- installed two 15 mph speed limit signs on Railroad Ave.
- met with a representative from the insurance company to inspect the control bldg., water plant, sewer plant and lagoons
- read all the meters in town for the quarterly billing

Manager's Report: Mimi gave her report and said she:

- sent 3 clean up letters from Mr. Malkus
- received \$12,850. grant for park bathroom
- processed bills for payment
- processed payments from real estate taxes for FY 2009-2010
- calculated and mailed corporate tax bills
- worked with accountant from ASG to complete pre-audit.
- wrote Preston quarterly newsletter to send out with water bills.
- processed 316 invoices for water/sewer and mailed out
- gathered information and processed request for Police State Aid grant report for next year and mailed 10/2/09
- hosted Caroline County Tourism meeting 9/24/09 and discussed: events brochures; paddle fest (next May); possible sidewalk art shows; Linchester Mills opening day was a success-Tourism office is open 4 Mon-Thurs, closed Fridays
- the Town is eligible for a \$5,000. grant to work on saving energy (solar, etc.)
- processed 911 address for 102 Division St. which has been registered with the County.

Ellery then read Resolution #10509 Debt Policy. Commissioner Willis made a motion to adopt the Resolution, seconded by Commissioner Stacy and unanimously carried.

Police Dept. Report: Chief Trise gave his report for September including:

- 26 calls for service
- 1 accident

- 15 traffic citations
- 1 property

Unfinished Business:

Ellery then reported:

regarding the school crossing:

- he received an e-mail from Charles Coppage of Dept. of Transportation at request of Lt. Steve Elliott from Maryland State Police to set up a meeting. A meeting has been set up for October 15th with Joe Pelia and Nelson Lewis at 2:30 p.m. School is dismissed at 3:40 p.m.
- the Preston Police Dept. is helping out temporarily, but the school needs someone who is trained available to help the officer.
- the County is waiting for the Town to decide what they are going to do
- the County paid \$50.00 per week or \$5.00 per hour last year.
- let school know when S.H.A. meeting will be held

he also reported:

- he asked Mimi to explain the grant for the permanent bathroom at the park. She said we applied for and received \$12,850. to have the bathroom put in. There will be no electricity installed because the grant wanted us to be “green”. It will be closed during the hours the park is closed.
- Regarding the storm drain management drawings, Mimi said Mr. Waters has been sick but Preston is his priority.
- ASG Accounting has finished the pre-audit process. Robbins, Adams & Co. has started the regular audit and they need an extension just in case they don’t finish in time.
- Robert has been looking at special outdoor lights for the new building.
- Mr. Carl Burke is willing to apply for a grant for new building equipment and furnishings for \$45,000. at a cost to the Town of \$2,940. Ellery suggested he work on a percentage. The matter was tabled.
- Fire Marshall needs to approve new building. Ellery said the Fire Marshall has the plans for approval.
- Ellery said Mr. Palmer has written a proposed resolution but he is not ready for change and not interested in reading it at this time. He opened the floor to the other Commissioners. He also said he has lost all heart for being a volunteer for Preston and is not interested in finishing the building. Commissioner Stacey made a motion that all documents, receipts and everything else be turned over to Commissioner Willis to head the completion of the new building and the other two Commissioners could help him as necessary. Ellery seconded the motion. Bill Willis then declined to accept the responsibility and then read Mr. Palmer’s proposed resolution. The motion that was previously seconded by Ellery Adams and carried was moot due to Bill Willis’ declining the responsibility. Bill Willis then made a motion to entertain bids, consider bids and hire a contractor. The motion died because there was no second.
- **New Business:**
- The October bills were approved for payment unanimously.
- Ellery said we need 2 members for Planning and Zoning.
- Halloween activities to be held Saturday, Oct. 31, from 5:30 to 7:30 p.m.
- Ed Quidas would like Lions Club yard sale put on Town signs. To be decided on a case to case basis.
- Ellery read the Planning and Zoning application procedure process. He said a new document consolidating the existing application and the application on the website should be prepared and one person from P&Z to walk people thru the process. Bill suggested applicants be told it may

take 30 to 60 days to get their permit. Kathleen said the only problem she has had is with commercial properties, because it has to go through MDIA, the Health Dept., Fire Dept., Storm Water Management and others. Ellery asked Mimi to type it, but said someone from P&Z has to prepare it. Then bring it back to the Commissioners to look at.

Meeting was adjourned at 8:10 p.m.

Respectfully submitted,

Fran Johnson